A&S Online Declaration Form (DocuSign)
Guide for Prospective Economics Majors or Minors

Go to: https://college.as.virginia.edu

Go to: Menu
Go to: Forms

Navigate CAPTCHA gateway

Click on: Declaration of Major and Minor Form (DocuSign)

Go to: PowerForm
Navigate **PowerForm**:  
- In Student section, enter your **FULL NAME** and **Email Address**  
- In Declaration of Major Contact (DMC) section, enter:  
  - Lee Coppock  
  - econ-dus@virginia.edu  
- Do not fill in any of the other sections.

Click on (bottom of the PowerForm page)

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Complete **Declaration Form**:

1. Enter identifying information.

2. Enter declaration major/minor name: **Economics**  
   - Check appropriate box for major.

3. Enter 29 in credit hour box.

**Course Section**:

- List all completed and planned ECON courses in course section.
- List ECON courses **only**.
- You may list electives generically.


5. Sign **digitally** by clicking yellow tab

6. Click **Finish**.

If declaring the minor:

- Click “This is for a Minor Declaration.”
- Enter 19 in the credit hour box.
- Minors do **not** have to take ECON 3020 or 3720.
- Minors only take three (3) electives.