A&S Online Declaration Form (DocuSign)
Guide for Prospective Economics Majors or Minors

Go to: https://college.as.virginia.edu

Go to: Menu
Go to: Forms

Navigate CAPTCHA gateway

Click on: Declaration of Major and Minor Form (DocuSign)

Go to: PowerForm
Navigate **POWERFORM:**

- In Student section, enter your **FULL NAME** and **EMAIL ADDRESS**
- In Declaration of Major Contact (DMC) section, enter:
  - Lee Coppock
  - econ-dus@virginia.edu
- Do not fill in any of the other sections.

Click on (bottom of the PowerForm page)

Complete **DECLARATION FORM:**

1. Enter identifying information.

2. Enter declaration major/minor name: Economics
   a. Check appropriate box for major.

3. Enter 29 in credit hour box.

**COURSE SECTION:**

- List all completed and planned ECON courses in course section.
- List ECON courses only.
- You may list electives generically.


5. Sign **digitally** by clicking yellow tab

6. Click **FINISH**.

**If declaring the minor:**

- Click “This is for a Minor Declaration.”
- Enter 19 in the credit hour box.
- Minors do not have to take ECON 3020 or 3720.
- Minors only take three (3) electives.