A&S Online Declaration Form (DocuSign)

Guide for Prospective Economics Majors or Minors

Go to: https://college.as.virginia.edu

Go to: Menu
Go to: Forms

Navigate CAPTCHA gateway

Click on: Declaration of Major and Minor Form (DocuSign)

Go to: PowerForm
Navigate **POWERFORM:**

- In **Student** section, enter your **FULL NAME** and **EMAIL ADDRESS**
- In **Declaration of Major Contact (DMC)** section, enter:
  - Annamarie Black
  - ab3f@virginia.edu
- Do not fill in any of the other sections.

Click on (bottom of the PowerForm page)

**Complete DECLARATION FORM:**

1. Enter identifying information.

2. Enter declaration major/minor name: **Economics**
   a. Check appropriate box for major.

3. Enter **29** in credit hour box.

**COURSE SECTION:**

- List all completed and planned ECON courses in course section.
- List **ECON** courses only.
- You may list electives generically.


5. Sign **digitally** by clicking yellow tab

6. Click **FINISH**.

**If declaring the minor:**

- Click “This is for a Minor Declaration.”
- Enter **19** in the credit hour box.
- Minors do **not** have to take ECON 3020 or 3720.
- Minors only take three (3) electives.