



Marshall Jevons Fund Application

Please submit a completed application and typed up proposal to Leighton Robertson.
Email: leighton.robertson@virginia.edu | Mail: P.O. Box 400184, Charlottesville VA 22904

The Marshall Jevons Fund is named after Marshall Jevons, which is the pen name for William Breit (at one time a UVA economics professor) and Kenneth G. Elzinga (a current UVA economics professor). The fund was initiated by Michael Ross (Coll '70, Law '77) in recognition of Mr. Elzinga's contributions to antitrust policy. The original purpose of the fund was to help undergraduate students pursue their own research projects. Since that time others have contributed to the Fund in a manner that has extended its scope but did not deviate from the initial purpose: to give undergraduate students a research experience outside the classroom environment. Not only may undergraduate students receive funding to support their own research but also to gain research experience helping faculty and graduate students with their research endeavors. A community of donors who value the Fund's purpose have continued to support the Marshall Jevons Fund with financial contributions.

To apply: Undergraduate students seeking funds to support a research project of their own or to assist and work under the direction of a faculty member or graduate student in the Department of Economics are to complete and submit this application along with a one page proposal. If the applicant is joining a research project under the direction of a faculty member or graduate student, please consult with the faculty member and/or graduate student about how best to present the project and your proposed role. However, the student should be the one to write the proposal. Be sure to complete all pages of the application. The third page contains important information about the process of receiving funds.

UNDERGRADUATE STUDENT APPLICANT

LAST NAME:

FIRST NAME:

EMAIL ADDRESS:

PHONE NUMBER:

MAILING ADDRESS:

YEAR:

MAJOR:

EMPLOYED BY UVA?

Yes

No

HAVE YOU RECEIVED MJ
FUNDS BEFORE?

Yes

No

FACULTY/PROGRAM
OVERSEEING WORK:
(**REQUIRED**)

ASSOCIATED
GRADUATE STUDENT
(if applicable):

Marshall Jevons Fund
University of Virginia | Department of Economics
Monroe Hall | McCormick Road | Charlottesville, Virginia | 434.924.3178

PROPOSAL PROJECT DESCRIPTION AND *BUDGET PROPOSAL ATTACHED

PROJECT TOPIC:

FUNDING FOR: Research Materials Conference Fees
(Check all that apply) Travel Expenses Wages for Research Help
 Other (please describe)

PROJECT START DATE:

PROJECT END DATE:

AMOUNT

REQUESTED: ***In your budget proposal, please describe in detail your expenses, i.e., detailed pricing of research materials, expected cost of specific travel expenses/ conference fees, and hourly wage/number of hours.**
(up to \$1,000)

APPLICANT AGREEMENT

I understand that by applying for funding through the Marshall Jevons Fund I am not entitled to receive an award. I also understand that the amount I am requesting may not be awarded in full. In the spirit of the Honor System at the University, I take responsibility for the accuracy of the information on this application. I also take responsibility for the integrity of the use of the funds, if an award is given to me. I affirm that I have read this form in full and understand my role in the process (eligibility, application, approval/refusal, reimbursement) of receiving funds. If the requested funds be used to join a research project, I affirm that relevant faculty and graduate students have been consulted.

SIGNATURE:

Type full name to sign

DATE:

FOR DEPARTMENT USE ONLY

DATE SUBMITTED:

FUNDING STATUS:

Approved

AMOUNT APPROVED:

Refused

APPROVER

SIGNATURE:

DATE:

DEPARTMENT

ADMINISTRATOR

SIGNATURE:

DATE:

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The Marshall Jevons Fund has been established to award up to \$1,000 to undergraduate students researching in the field of economics at the University of Virginia. Typical uses of the funds include attending conferences, conducting interviews, and acquiring specialized data.

Eligibility

Current undergraduate students in any year of study, who are enrolled in an economics course or doing research in economics in a program outside the Department of Economics, may apply.

Applications for travel expenses must be submitted in advance of proposed travel date(s).

Awards are given at the discretion of the Department of Economics based on the merits of the proposal and the availability of funds. Priority will be given to economics majors, applicants who have not previously received Marshall Jevons funding, and according to seniority. Those overseeing applications may exercise their discretion to grant a full or partial award.

How to Apply

Students applying for Marshall Jevons funding must submit 2 documents: **(1)** a one-page written proposal (*written by the student*) that describes the research project, explains the proposed use of funds, and contains a budget (\$1,000 maximum); and **(2)** a completed Marshall Jevons Funding Application.

Please submit proposals and applications to Leighton Robertson by e-mail (leighton.robertson@virginia.edu) or by mail (P.O. Box 400182, Charlottesville, VA 22904).

Approval/Refusal

Applicants will receive an e-mail response regarding the decision for their request, usually within a week.

Reimbursement

Funding for travel or other research-related expenses will be awarded as a reimbursement. All original receipts must be submitted in order to receive reimbursement.

Students who are wage employees at UVA (submit timecards for compensation) must file for reimbursement using Workday Financials. Students will be required to itemize expenses and upload scans or photos of original receipts. For students who are unfamiliar with Workday Financials, Debby Stanford (Monroe Hall, Room 237) is a helpful resource for using the software.

Students who do not submit timecards to receive compensation from UVA will need to submit all original receipts to Debby Stanford (Monroe Hall, Room 237).

Wage Payment

Funding for research assistance (*i.e.*, an undergraduate student conducting research for a graduate student or faculty member) will be awarded as hourly wage payments through Workday. The student receiving wages must be hired by the supervising faculty member. The faculty member will be responsible for managing his/her research assistant's hours and pay, including limiting the pay to the total amount of the award. For help with hiring students and Workday, see Ashley Watkins (Monroe 233).

Completion Statement

Students should submit a one-page summary statement about their research at the completion of their work. These statements should be submitted to Leighton Robertson at the email or mailing address listed above.

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